

2017 Team Sheet Completion

A “How to” Guide

Butch Walton, Competition Secretary

0488 110 681





What is a Team Sheet?

- ☑ Official match paperwork
- ☑ Records
 - Players' names, FFA numbers and shirt numbers
 - Borrowed players' details
 - Red card and yellow card records
 - Witnesses to IDs
 - Coach/Manager and Team Official details
 - Official score
 - Referee details



How/Where Do I Get My Team Sheet?

- ☑ Distributed only to teams playing at home
- ☑ If you are playing an away game, the opposition (home team) will provide the team sheet
- ☑ Collect from the clubhouse in your team folder
 - Must be collected BEFORE your game
 - O35L – Friday afternoons
 - Mixed Juniors, Senior Men, Girls, AAL – Saturdays



How/Where Do I Return My Team Sheet?

☑ O35L, Mixed Juniors

- Before 3:00pm Saturdays, to the clubhouse
- In the team folder, with your match report

☑ All Senior Men

- After the game, before 6:00pm Saturdays, to the clubhouse
- In the team folder , with your match report

☑ Girls, AAL

- After the game, to the canteen at the field at which you are playing
- Please return your team folder to the clubhouse, with your match report

- ☑ If you are playing an away game, the opposition (home team) will return the team sheet to their club, but you must still hand in your match report in your team folder to the clubhouse




Completing the Team Sheet



Key Game Details

- ☑ Sheet will be pre-printed with key game details:
 - Round
 - Date
 - Ground
 - Time
 - Age and division
 - Home and away team names
- ☑ No completion or editing is required

 Hills Football Inc			
Round:	6	Saturday 14 May 2016	
Ground:	Eric Mobbs Res No. 1	Time:	03:00 PM
Home Team:	Norwest FC-Red	Grade/Div:	AAM/1
		Away Team:	Baulkham Hills-Red



Names, FFA Numbers and Shirt Numbers

- ☑ Names and registration numbers (FFA numbers) will be pre-printed for both teams
- ☑ Write shirt numbers in **Shirt No.** field
- ☑ If not playing that game, write “DNP” (Did Not Play) in **Shirt No.** field
- ☑ Do not enter any information into **YC** or **RC** columns

Shirt No.	Reg No.	Name	YC	RC	Shirt No.	Reg No.	Name	YC	RC
16	60025152	Beeston, Matt				52876	Babic, Craig		
7	59075028	Connolly, Chris				52877	Baker, Michael		
6	55951	Crittenden, Trent				53997	Bamra, Avi		
13	59075093	Facey, Craig				52323979	DHANAPALARATNAM, CHRISHAN		
2	59076984	Guia, Steven				43314673	Hainke, Scott		
26	52545662	Hendry, Mitchell				53581	Nivison-Smith, Sam		
10	59132423	Hutton, Jack				51409	Ralton, Timothy		
1	59097808	Janjic, Christopher				52110	Reichardt, Thomas		
4	52564879	Jarvis, Connor				54815	Robson, Harry		
8	54167622	Jovic, Daniel				52269	Robson, Kenny		
11	54709	Jovic, Nicholas				53619	Siu, Brennan		
12	55969	Koimanis, Evan				53620	Siu, Lachlan		
5	78499936	La Guidara, Michael				55134	Thirumeni, Shashankh		
3	59974899	Lo Sapio, Michael				51453	Thomas, Matthew		
17	59098657	Moffatt, Blake				52321676	Vassallo, Matthew		
13	56199	Spinks, Matthew				53700	Vishwanathan, Aditya		
24	64938958	Walter, Bryson			C	54063	Vassallo, Joseph		
C	56188	Facey, Craig							
M	64250293	Wearne, Michael							



Names, FFA Numbers and Shirt Numbers

- ☑ Left is home team, right is away team
- ☑ Request the away team completes the shirt numbers on the left hand side
- ☑ If you are playing an away game, the opposition will request you complete the shirt numbers on the right hand side

Shirt No.	Reg No.	Name	YC	RC	Shirt No.	Reg No.	Name	YC	RC
16	60025152	Beeston, Matt			52876	Babic, Craig			
7	59075028	Connolly, Chris			52877	Baker, Michael			
6	55951	Crittenden, Trent			53997	Bamra, Avi			
13	59075093	Facey, Craig			52323979	DHANAPALARATNAM, CHRISHAN			
2	59076984	Guia, Steven			43314673	Hainke, Scott			
26	52545662	Hendry, Mitchell			53581	Nivison-Smith, Sam			
10	59132423	Hutton, Jack			51409	Ralton, Timothy			
1	59097808	Janjic, Christopher			52110	Reichardt, Thomas			
4	52564879	Jarvis, Connor			54815	Robson, Harry			
8	54167622	Jovic, Daniel			52269	Robson, Kenny			
11	54709	Jovic, Nicholas			53619	Siu, Brennan			
12	55969	Koimanis, Evan			53620	Siu, Lachlan			
5	78499936	La Guidara, Michael			55134	Thirumeni, Shashankh			
3	59974999	Lo Sapio, Michael			51453	Thomas, Matthew			
17	59099657	Moffatt, Blake			52321676	Vassallo, Matthew			
13	56199	Spinks, Matthew			53700	Vishwanathan, Aditya			
24	64936958	Walter, Bryson			C 54063	Vassallo, Joseph			
C	56188	Facey, Craig							
M	64250293	Wearne, Michael							



Red Cards and Yellow Cards

- ☑ **RC** and **YC** fields may only be completed by the referee (Match Officials)
- ☑ An offence code is provided at the bottom of the sheet
- ☑ Codes are entered in the **RC** and **YC** fields to record the specific offence

Shirt No.	Reg No.	Name	YC	RC	Shirt No.	Reg No.	Name	YC	RC
16	60026152	Beeston, Matt				52876	Babic, Craig		
7	59075028	Connolly, Chris				52877	Baker, Michael		
6	55951	Crittenden, Trent				53997	Bamra, Avi		
13	59075093	Facey, Craig				52323979	DHANAPALARATNAM, CHRISHAN		
2	59076984	Guia, Steven				43314673	Hainke, Scott		
26	52545662	Hendry, Mitchell				53581	Nivison-Smith, Sam		
10	59132423	Hutton, Jack				51409	Ralton, Timothy		
1	59097808	Janjic, Christopher				52110	Reichardt, Thomas		
4	52564879	Jarvis, Connor				54815	Robson, Harry		
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11	54709	Jovic, Nicholas				53619	Siu, Brennan		
12	55969	Koimanis, Evan				53620	Siu, Lachlan		
5	78499936	La Guidara, Michael				55134	Thirumeni, Shashankh		
3	59974899	Lo Sapio, Michael				51453	Thomas, Matthew		
17	59098657	Moffatt, Blake				52321676	Vassallo, Matthew		
13	56199	Spinks, Matthew				53700	Vishwanathan, Aditya		
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C	56188	Facey, Craig							
M	64250293	Wearne, Michael							



Witnesses to IDs

- ☑ Complete and sign to indicate you have witnessed the opposition's ID cards
- ☑ The home team must complete the witness agreement on the right hand side

Away team signs here to witness HOME team ID's

Tick Print Name Sign Name

Home team signs here to witness AWAY team ID's

Tick Print Name Sign Name



Coach/Manager and Team Official Details

- ☑ Coach/Manager and a Team Official from each team must print and sign the sheet before the commencement of the game
- ☑ The referee will not start the game until these details are completed
- ☑ A Team Official is an adult (over 18), associated with the team, who is responsible for maintaining good behaviour of the WHSC spectators
- ☑ Left is home team, right is away team

Coach or Manager

Team Official

Print Name

Sign Name

Print Name

Sign Name

Coach or Manager

Team Official

Print Name

Sign Name

Print Name

Sign Name



Score Checking

- ☑ Only the referee (official or unofficial) may enter the score on the Team Sheet
- ☑ The score should be entered immediately after the game
- ☑ Coach/Manager should maintain awareness of the score and must always check the Team Sheet immediately after the referee has entered the score in case of errors during score entry

Home Score		
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Numeral

Print the score (word)

Away Score		
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Numeral

Print the score (word)



Referee (Match Official) Details

- ☑ All referees (official, unofficial, assistant) must print their name in the **Match Officials** field
- ☑ The referees are the last to complete any field on the Team Sheet
- ☑ If an unofficial referee (eg parent, team member, club member) has presided over the game, they must include “Unofficial” with their name in the **Match Officials** field

Match Officials (please print)

Referee _____ Assistant 1 _____ Assistant 2 _____



Further Information:

**Butch Walton,
Competition Secretary**

0488 110 681

competitionsecretary@whsc.com.au

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